

RICHMOND TOWNSHIP  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
7812 S. Rt. 31 Richmond, IL  
Thursday May 16, 2019 6PM

**PRESIDING:** Supervisor Paul Hain

**PRESENT:** Trustees Connie Gradt, Adam Metz, Bob Roth, Marge Stermer

**ALSO PRESENT:** Clerk Kate Hellmann, Road Commissioner Chris Gumm, Assessor Patricia O’Neill

Hain called the meeting to order at 6:00 p.m.

**Roll Call:** Hain, Gradt, Metz, Roth and Stermer were present.

**Public Comments:** Gumm pointed out an error in the posting of the Budget Hearings. Hain stated that during budget discussions a new date will be set.

**Tentative Budget:** Hain went over line items in the proposed Township Budget and Appropriations Ordinance. Income for advertising will be solicited (Stermer volunteered to contact potential participants). Previous year expense for audit will be added. Jr. Trustee expense, currently listed under Transportation, will be moved to General Administration. Vehicle lease was discussed, both a new bus and possible purchase of a van to be shared with the Assessor. Hain explained where the expenses were listed. He will check into the State program along with other options. Gradt requested a vehicle replacement fund as an ongoing budget item. Hain agreed to put \$50,000 in the budget every year either to be used if necessary or carried over. Assessor arrived during the discussion and addressed items in her budget. Expenses are up due to the necessity of hiring additional manpower for the quad year. Training is for the assessor’s qualifying certificate – a requirement to run in the next election. The additional miscellaneous expense is put in as a cushion for unexpected expenditures.

Board agreed to hold the budget hearings on June 17<sup>th</sup> at 7 PM. Notices will be posted.

**Road District Credit Card:** The Blackhawk Bank has requested approval from the Board prior to issuing a \$25,000 limit card to the Road Commissioner. Hain explained to the Bank representative that the Township Board has no authority over the Road District. He sent a letter to the new bank owners stating this. However, to expedite the application, Hain called for approval from the Board. Metz moved to approve a credit card for the Road District with a \$25,000 limit. Seconded by Hain and passed by a voice vote of three ayes and 2 abstentions.

There was no further business. Metz moved to adjourn. Seconded by Stermer and passed by unanimous voice vote. 7:00 pm

---

Kathleen Hellmann, Township Clerk

Approved: \_\_\_\_\_