

RICHMOND TOWNSHIP
REGULAR MEETING OF THE BOARD OF TRUSTEES
7812 S. Rt. 31 Richmond, IL
Wednesday, May 8, 2019 7:00 PM

PRESIDING: Supervisor Paul Hain

PRESENT: Trustees Connie Gradt, Adam Metz, Bob Roth, Marge Stermer

ALSO PRESENT: Clerk Kate Hellmann, Road Commissioner Chris Gumm

Supervisor Hain called the meeting to order at 7:05p.m.

Roll Call: Hain, Gradt, Metz, Roth and Stermer were present.

Minutes: Metz objected to the minutes of the April 10th regular meeting. Discussion ensued. Gradt moved to approve the minutes as presented. Seconded by Hain and passed by majority voice vote with Metz voting no.

Public Comment: None

Treasurer's Report:

a. Hain presented the balances for all accounts, income and expenditures as of April 30. Stermer moved to accept the report. Seconded by Gradt and passed by voice vote.

b. Road District Warrant 19-5R in the audited amount of \$13,966.19 was reviewed. Hain moved to approve payment. Seconded by Gradt and passed with Hain, Gradt, Metz, Roth and Stermer voting yes.

c. Township Warrant 19-5T in the audited amount of \$19,569.63 was reviewed. Stermer voted to approve payment. Seconded by Gradt and passed with Hain, Gradt, Metz, Roth and Stermer voting yes. Gradt requested the Board receive actual invoices for the Board audit, showing details of the bills. Hain will see that this is presented in the future.

Correspondence: Board received an invitation from McHenry County Gravel Advisory Counsel for a sand and gravel mining tour on June 13. RSVP by May 31.

Reports:

Supervisor. Hain attended the Senior Services Grant program for the transportation grant. He asked the trustees to let him know if there was anything they want added to the body of the grant. Three bids/proposals have been received for a security lock system, which will be included in the budget. Gary Lang has provided a Chevy Impala for transportation. A plaque will be presented to him. May 21, Hain will be presenting the Jr Trustee scholarship to Devin Bailey at the High School. Evergent (Internet provider) came out and worked on the exterior antenna. Because of maintenance problems with the Assessor's 2008 vehicle, a decision should be made to either do the repairs or purchase a new vehicle. This is not in the proposed budget.

Highway Commissioner. Gumm presented a written report. He is working with the Assessor and Supervisor on a joint publication of some sort. Landscape maintenance of the office property was discussed. The Road District will be working more closely with the Village of Richmond under a new intergovernmental agreement. Gumm will insure that the Village newsletter includes information on the Township contribution to their Public Works, both in manpower and equipment.

Assessor: O'Neill was not present. Hain reported that she is working on increasing valuations. Books will be turned in on Friday.

Clerk: No report

Trustees: Stermer asked if the Board could look into better maintenance of the cemeteries. Gumm acknowledged that the Road District does give some assistance, using the smaller equipment and doing minor repairs. Metz asked if the Cemetery Board could meet in the evening at a time convenient to the public, and asked Hain to talk to the Cemetery trustees.

Jr. Trustees. Excused absence

Senior Transportation and Services. Report for the month was reviewed. A regular Tuesday shopping trip to McHenry stores on Rt 120 was discussed along with special trips to attend the first Friday concerts at Glacial Park and an ice cream social at the Powers-Walker House. The trip to Marvella's Tea was discussed. Board pointed out that for the special trips (social events etc.) a minimum of 5 people must be registered. Regular shopping trips and appointments have no minimum requirements. Board agreed that the driver should stay with the bus/riders on the special trips but emphasized the need for the minimum of five registrations. Additional discussion took place. Metz moved to approve the addition of a Tuesday shopping trip to Rt 120 in McHenry, along with the four last Friday concerts and the June ice cream social. Seconded by Roth and passed by unanimous voice vote.

Unfinished Business: Burgett Road gravel operation re-zoning – Gumm has talked to owner Jack Pease and is waiting to hear if the verbal agreements will be honored. Pease will help offset the cost of the road by 50% and will provide shoulder gravel. Gumm is satisfied that the deal is fair and will write a letter in favor of the zoning and will attend the County Zoning Hearing. The Board had no objections to the re-zoning as long as Gumm is satisfied.

Budget – Gumm presented the preliminary Road Budget. Board had no questions. Hain reviewed the Town Budget. He has included computers, security doors and new township sign. Assessor vehicle was discussed and it was generally agreed that a new vehicle, possibly a minivan should be purchased and kept at the Township to be used for senior transportation during the winter months or when not needed by the Assessor. Roth agreed to keep the money for the new sign in the budget as long as the actual purchase is put to vote before buying. Hain has added more to the GA budget for emergency assistance and will talk to McHenry about the process and amounts authorized. Deputy Clerk salary was discussed. Hain moved to authorize \$10.00/hr. to a maximum of \$2,000 to be added to the proposed budget. Seconded by Stermer and passed by voice vote. No decision has been made regarding the bus (lease a new one or buy the existing bus for \$14,670.00). The decision needs to be made as soon as possible. Board was not in favor of a buy out and agreed a lift was a definite requirement. Hain will get information on new rates for a bus similar to the one currently in use. Gradt suggested the possibility of providing transportation to all handicapped regardless of age (for necessities only). Board was in favor of looking into this. There is money donated by FORT to go towards a vehicle and a new line item should be added for replacement of the Traverse. Gradt requested a line item be added for vehicle reserve and an amount set aside every year as previously agreed upon. Discussion ensued and Hain called for a special meeting Thursday, May 16 to finalize the budget. Hain will put in updated numbers.

New Business: Flow chart/chain of command was discussed. It was agreed that Paul Hain and Marge Stermer are to be contacted in that order if the office is vacant. When the phone gets fixed the calls will roll to the Road District. However, there is no guarantee that phone will be manned since there is not a full time person on duty at the Road office. New key fob plan is in the budget, to be approved and finalized later. Hain provided information on different options.

Public Comments: None

There was no further business. Metz moved to adjourn. Seconded by Gradt and passed by unanimous voice vote.

Approved: _____

Kathleen Hellmann, Township Clerk