

RICHMOND TOWNSHIP  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
7812 S. Rt. 31 Richmond, IL  
Wednesday, June 13, 2018

**PRESIDING:** Supervisor Paul Hain

**PRESENT:** Trustees Connie Gradt, Adam Metz, Bob Roth

**ABSENT:** Trustee Marge Stermer

**ALSO PRESENT:** Clerk Kate Hellmann, Assessor Patricia O'Neill, Junior Trustee Devin Bailey

Supervisor Hain called the meeting to order at 7:00PM

**Roll Call:** Hain, Gradt, Metz and Roth were present for the meeting. Stermer was absent from the meeting.

**Bid Opening:** Two sealed bids have been received for purchase of the Road district's John Deere 644 Front End Loader. Frank Canalle offered \$3,775.00, and Eric Storlie offered the winning bid of \$6,111.01.

**Public Hearing, Town Budget:** Hain opened the public hearing on the township's proposed budget and appropriation for fiscal year 2019. The budget has been available for public inspection and notices of the hearing were posted as required by law. There were no comments or questions from the public. Hain moved to close the hearing. Seconded by Metz and passed by voice vote.

**Audit Report:** At this time Hain moved to new business and introduced George Roach, George Roach & Associates, PC. Roach explained the audit process and stated that he is giving a clean unqualified opinion. No adjustments are needed. He said that Kelly Vorisek has been extremely helpful in expediting the process. The Township stayed within the Budget and is carrying a balance equivalent to  $\frac{3}{4}$  year's expenditures. Revenues have stayed fairly steady. Any questions can be channeled through the office and answers will be provided. Nothing has been filed yet, pending Board acceptance. One change is the modified cash basis will be changed to a modified accrual to provide consistency

**Minutes:** Gradt moved to approve the minutes of the May 9 regular meeting and the May 23 special meeting. Seconded by Roth and passed by unanimous voice vote with Stermer absent.

**Public Comment:** Hain presented retired Highway Commissioner Dave Bockelmann with a card and gift in appreciation of his 12 years' service to the Road District.

Dr Ron Erdman spoke encouraging the Trustees to consider entering into consolidation discussions with Burton Township. He feels that Burton is willing to talk. They have 15 miles of road and contract with McHenry Township for their General Assistance. Erdman's numbers indicate that the tax levy could be reduced by 10% for the next 7 years with consolidation. He urged the Trustees to do all they can to get the issue on the ballot.

Patricia O'Neill agreed with the suggestion and stated that the challenge will be getting Burton to agree to submit the question on the ballot.

**Treasurer's Report:**

a. Hain presented the monthly report of income and expense for the Town and Road funds. Metz moved to accept the report. Seconded by Gradt and passed by unanimous voice vote with Stermer absent.

b. Road District Warrant #18-6R in the audited amount of \$17,862.72 was reviewed. Gradt moved to approve payment. Seconded by Roth and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent.

c. Township Warrant #18-6T in the audited amount of \$34,741.32 was reviewed. Metz moved to authorize payment. Seconded by Gradt and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent.

**Correspondence:** A thank you note has been received from the Stermer/Zarnstorff family for memorial flowers. The Salvation Army is looking for sponsors for the school backpack program. The Conservation District has provided a map showing the hunting information, places, dates, etc.

**Reports:** Supervisor: Hain has been pre-interviewing applicants for appointment to the position of Highway Commissioner. Trustees have been sent the resumes. A special meeting will be set for the Board interviews and selection.

Highway Commissioner: Bockelmann was present and pointed out that the District is short one man and they are behind with mowing. The next Commissioner will have to hire. He also reminded the Board that the money from sale of the loader should go towards the new equipment. Peter Baker will be doing East Solon Rd. The one ton truck needs major work and it may be worth putting in a new engine.

Assessor: O'Neill reported that the County is short handed and publication should be the first week in July. She is looking for 2 people to train for summer work. Devin Bailey offered to post information on the NHS face book page.

Clerk. No report

Trustees. No reports

Jr. Trustees. Bailey shared information on the football program and NHS activities.

Senior Transportation and Services. Monthly report has been distributed. Grant presentation information has not yet been received. The Village of Richmond is doing monthly programs for seniors and the Glacial Park concerts are again offered. Transportation is offered for both programs. Board discussed ways to disseminate information and encourage more participation to seniors. They need to be reminded that they do not have to pay for transportation if they cannot afford it. Hain will get information to the Tuesday/Thursday exercise classes sponsored by Senior Services and held at the Community Church in Richmond.

**Unfinished Business:** None

**New Business:**

a. Audit Report. Metz moved to accept and approve the audit report for FY 2018. Seconded by Roth and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent.

b. Ordinance T2018-1. Town Budget and Appropriation. Gradt moved to pass. Seconded by Hain and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent.

c. Ordinance T2018-2. Prevailing Wages. Metz moved to pass, seconded by Hain. Motion passed with Hain, Gradt and Metz voting yes. Roth voted no. Stermer was absent.

c. Intergovernmental Agreements for Senior Transportation (Village of Richmond, Village of Spring Grove, Burton Township, School District 157). Hain moved to approve extension of the agreements for another year. Seconded by Gradt and passed by voice vote with Stermer absent.

D. Resolution 2018-2, Application for McHenry County Senior Services Grant, was presented. Gradt moved to approve the Resolution. Seconded by Roth and passed by voice vote with Stermer absent.

**Public Comment:** None

**Closed Session:** Roth moved to go into closed session to consider performance of specific employees (5ILCS 120/2(c)(1) Seconded by Metz and passed with Hain, Gradt, Metz and Roth voting yes. Stermer absent. 8:35 pm

Metz moved to come out of closed session at 9:28 pm. Seconded by Roth and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent. Hain will speak to the employee and invite the employee to a special meeting.

A special meeting will be held next week, June 20 at 7 pm, to interview applicants for the Highway Commissioner position.

There was no further business. Metz moved to adjourn. Seconded by Roth and passed by unanimous voice vote. 10:00 pm

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Kathleen Hellmann, Twp. Clerk

Approved: \_\_\_\_\_