

RICHMOND TOWNSHIP  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
7812 S. Rt. 31 Richmond, IL  
Wednesday, June 12, 2019 7:00 PM

**PRESIDING:** Supervisor Paul Hain

**PRESENT:** Trustees Adam Metz, Bob Roth

**ABSENT:** Trustees Connie Gradt, Marge Stermer

**ALSO PRESENT:** Clerk Kate Hellmann, Road Commissioner Chris Gumm

Supervisor Hain called the meeting to order at 7:00p.m.

**Roll Call:** Hain, Metz and Roth were present. Gradt and Stermer were absent. Quorum is established.

**Minutes:** Metz moved to approve the minutes of the May 8 regular meeting. Seconded by Roth and passed by voice vote. Hain moved to approve the minutes of the special May 16 meeting. Seconded by Metz and approved by voice vote. Metz moved to approve the minutes of the special May 28 meeting. Seconded by Hain and passed by voice vote.

**Public Comment:** Mr. Rich Lanigan, resident of Glenrich Subdivision, expressed concern with the condition of the roads in the subdivision. Recently the potholes have been filled which is an improvement, however he wonders if repaving is in the future.

**Treasurer's Report:**

a. Hain asked if the Board wanted to continue to receive individual bills in their packets or if one set for audit was adequate. Board agreed that one copy was sufficient provided it gives details of the invoices. Hain presented the bank balances along with an income and expense report as of May 31. The auditors are providing assistance with getting a report format from QuickBooks which will provide the budget percentages. Metz moved to accept the report. Seconded by Roth and passed by unanimous voice vote.

b. Road District Warrant 19-6R in the audited amount of \$16,753.89 was reviewed. Metz moved to authorize payment. Seconded by Roth and passed with Hain, Metz and Roth voting yes. Gradt and Stermer were absent.

c. Township Warrant 19-6T in the audited amount of \$37,933.19 was reviewed. Metz moved to authorize payment. Seconded by Roth and passed with Hain, Metz and Roth voting yes. Gradt and Stermer were absent.

**Correspondence:** Hain provided a copy of the letter he sent to the Governor and a news article on Jr. Trustee Devin Bailey who was Valedictorian of his graduating class.

**Reports:**

Supervisor. Hain delivered the letter of intent to the County requesting a \$20,000 grant to go towards purchase of vehicles for Senior Transportation. A meeting will probably take place the end of August.

Highway Commissioner. Gumm presented a written report and noted that the brush pickup program is very popular with the residents. Because of a problem with the structural integrity of the West Solon Bridge, Gumm closed the road over the weekend. The County engineers are assisting in the

evaluation and some of the options being considered include keeping the road closed until it can be repaired or lowering the allowable weight and doing repairs to that end. The County and State DOT will provide input in making the decision. Pioneer Road Bridge is also in need of work but will require approval of the Core of Engineers and will probably not be done until next year.

Assessor: O'Neill was not present. Hain informed the Board that she would like to run an educational program some evening to explain the process involved in assessing property. Board suggested she have someone from the County present to explain how the taxes are formulated.

Clerk: No report

Trustees: Roth stated that it was his understanding that the new van, to be shared between transportation and the Assessor, was to be kept at the Township. Discussion ensued. One option is to bring the vehicle to the Township on Thursday evening so that it will be available for senior transportation on Friday (the understanding being that the Assessor is not in the field on Friday). Matter was tabled to the next regular meeting for action.

Senior Transportation and Services. Monthly report was reviewed. The first of the Friday concerts at Glacial Park was well attended and much enjoyed.

**Unfinished Business:** Purchase/lease of a bus for senior transportation was discussed. Buy out of the existing vehicle if \$14,021. Lease for a new bus requires a \$14,000 down payment with 59 monthly payments of \$612.00. This is quite a bit higher than what is currently being paid. Cost of a new bus is unknown since it has to be bid, however \$50,000 - \$60,000 is probable. Board discussed and Metz moved to obtain bids for a new bus. Seconded by Roth and passed by voice vote. Hain will publish for bids. Current lease can be extended on a month to month basis.

**New Business:** Hain presented three proposals for a new security system. He met with representatives of A-Able Alarm, Waukegan Safe & Lock and HKS Systems. Hain recommended HKS as meeting The Township's basic needs at the lowest price. Metz moved to authorize HKS Systems of Crystal Lake to provide and install the system at a cost not to exceed \$3,641.00. Seconded by Roth and passed with Hain, Metz and Roth voting yes. Gradt and Stermer were absent.

**Public Comments:** Mr. Jim Perkins, resident of Glenrich Subdivision stated that he has questions regarding the road maintenance. Road Commissioner Gumm invited Perkins to remain after the meeting to discuss his concerns.

**Closed Session:** None

There was no further business. Roth moved to adjourn. Seconded by Metz and passed by unanimous voice vote. 7:45 pm

Approved: \_\_\_\_\_

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Kathleen Hellmann, Township Clerk