

RICHMOND TOWNSHIP
REGULAR MEETING OF THE BOARD OF TRUSTEES
7812 S. Rt 31 Richmond, IL

December 11, 2019 7:00 PM

PRESIDING: Supervisor Paul Hain

PRESENT: Trustees Adam Metz, Connie Gradt, Bob Roth, Marge Stermer

ALSO PRESENT: Clerk Kate Hellmann, Assessor Patricia O'Neill, Road Commissioner Chris Gumm

Hain called the meeting to order at 7:03 PMPM

Roll Call: Hain, Metz, and Roth were present. Gradt and Stermer were absent. Quorum established... Stermer arrived at 7:05.

Minutes: Metz moved to approve the minutes of the November 13 meeting, Seconded by Roth and passed by voice vote. Gradt was absent

Public Comment: No comments

Treasurer's Report: Hain presented the reports and bank balances for November and pointed out a discrepancy in the payroll line item which will be corrected in the January report. Metz moved to accept the report. Seconded by Roth and passed by unanimous voice vote. Gradt absent.

Road Warrant 19-12R in the audited amount of \$56,325.89 was presented. Metz moved to approve payment. Seconded by Stermer and passed with Hain, Metz, Roth and Stermer voting yes. Gradt was absent.

Town Warrant #19-12T in the audited amount of \$22,094.31 was presented. Stermer moved to approve payment. Seconded by Roth and passed with Hain, Metz, Roth and Stermer voting yes. Gradt was absent.

Correspondence: Letter of intent regarding the Senior Services grant was reviewed. The \$15,000 awarded for 2019 was received November 30. \$20,000 has been awarded for 2020.

Reports:

Supervisor: Hain reported on the dinner he attended, hosted by the County Road Commissioners. The goal of the meeting was to discuss the importance of improving communication between the Road Districts and the Town Boards.

Road District: Gumm elaborated on the meeting. He reported on activities and ongoing projects. He is in the process of hiring a part time snowplow driver. As of January 6 all CDL drivers must participate in the federal drug/alcohol reporting program called FMCSA clearinghouse. He also attended some CMAP workshops and the Cemetery Board meeting. It was agreed that the Road District will assist the Cemetery with maintenance only when requested to do so in writing. He is still waiting for Com Ed to provide information on which light poles are being charged to the Township. He is investigating a grant program to do Harts Road.

Assessor: O'Neill reported that almost all information from the summer has been scanned into the computer. Because of the heavy workload this summer, the assessor's personal vehicle was used and unfortunately one of her employees damaged the vehicle. TORMA informed her that the repairs, which cost \$1,100, are not covered by the Township policy. Discussion ensued and the Board agreed to pay for the repairs from the Assessors budget. Next year it was decided to look into other insurance or at the minimum a supplemental policy for private vehicles.

Clerk: No report

Trustee: Gradt thanked the Road District and Hain for repairing the exterior lights. The light under the flagpole needs additional work.

Senior Transportation and Services: The Lake Geneva trip was well attended with 11 people in attendance.

Unfinished Business: None

New Business: Resolution 2019-4, Adopting Schedule of Regular Meeting Dates was reviewed. Meetings are proposed for the second Wednesday of each month at 7 PM. Stermer moved to approve the resolution Seconded by Gradt and passed by unanimous voice vote.

Public Comment: None

Closed Session: Hain moved to go into closed session for employment, appointment, compensation, discipline, performance of specific employees/appointees of the public body, including hearing testimony regarding said employees/appointees and legal matters concerning issues of the public body. He requested that the Assessor and Road Commissioner stay for the session. Seconded by Metz and passed with Hain, Gradt, Metz, Roth and Stermer voting yes. 8:05 pm

Metz moved to come out of closed session. Seconded by Roth and passed with Hain, Gradt, Metz, Roth and Stermer voting yes. 9:05 pm. Hain moved that the full board attend the next Cemetery Board meeting with the Township Attorney in attendance. He is also preparing a letter to be presented to the Cemetery Board. Metz seconded the motion which passed by voice vote,

There was no other business. Gradt moved to adjourn. Seconded by Stermer and passed by unanimous voice vote 9:08 pm

Township Clerk

Approved: _____