

RICHMOND TOWNSHIP
REGULAR MEETING OF THE BOARD OF TRUSTEES
7812 S. Rt. 31 Richmond, IL
Wednesday, April 10, 2019

PRESIDING: Trustee Marge Stermer

PRESENT: Trustees Connie Gradt, Adam Metz

ABSENT: Supervisor Paul Hain, Trustee Bob Roth

ALSO PRESENT: Clerk Kate Hellmann, Road Commissioner Chris Gumm, Assessor Patricia O'Neill, Junior Trustee Devin Bailey

In the absence of Supervisor Hain, Trustee Marge Stermer called the meeting to order at 7:00 p.m.

Roll Call: Gradt, Metz and Stermer were present, establishing a quorum to do business. Hain and Roth were absent from the meeting.

Minutes: Gradt moved to approve the minutes of the Regular March 13 regular meeting. Seconded by Metz and passed by unanimous voice vote with Hain and Roth absent.

Public Comment: None

Treasurer's Report: Stermer presented the bank balances along with an income and expense report as of March 31. Metz moved to accept the report. Seconded by Gradt and passed by unanimous voice vote with Hain and Roth absent.

Road Warrant #19-4R was reviewed. Metz moved to authorize payment. Seconded by Gradt and passed with Gradt, Metz and Stermer voting yes. Hain and Roth were absent.

Town Warrant #19-4T was reviewed. Gradt moved to authorize payment. Seconded by Metz and passed with Gradt, Metz and Stermer voting yes. Hain and Roth were absent.

Correspondence: A notice from Allied Insurance for catastrophic medical insurance for approved GA cases was reviewed. The Board declined to participate.

Senior transportation survey responses were presented. Comments indicated that all participants were pleased with the program and were in favor of adding another shopping day to McHenry for the Rt 120 shops.

Reports:

Supervisor. Hain was absent

Highway Commissioner. Gumm had no written report. Year end paperwork is being compiled and Gumm was pleased to report that expenses are under budget in all funds. Peter Baker has been awarded the bid for Miller Road. The Township will do one mile and McHenry is considering doing their portion this year also. The bridge report has been received and of the possible five structures, three are in good to fair condition. Budget is being finalized. A rebate is expected from ComEd for using energy efficient bulbs.

Assessor: O'Neill updated the Board on her property reviews and explained the methodology she will be using provided by Marshall & Swift valuation service. Next she presented a student intern program for non-college bound students. O'Neill and Hain will be serving on a committee along with STEM teachers from the high school. O'Neill will act as liaison between the school and businesses.

Scott Forge has already committed to take 5-6 students. Target date is May 1 for a summer pilot program.

Clerk: No report

Trustees: Gradt asked if the Board would consider a policy for chain of command when the office is vacant due to unforeseen circumstances. Metz agreed to the need and it will be put on the next agenda for discussion and possible action.

Jr. Trustees. Bailey read his essay on the role of Township Government and his participation over the past two years.

Senior Transportation and Services. Annual and monthly reports were reviewed. A specific line item should probably be set up for donations/vehicle replacement. Hain will be directed to set up the best way to deal with this. Gumm reminded the Board that a municipal accounting program is needed to handle multiple departments. The bus lease is up this summer and it is probably time for the Cruise replacement. If the buyout price for the bus is reasonable, we may do the necessary repair work in-house.

Additional trips were discussed. Bingo at the fire station and tea at Marcella's in Fox Lake are both on the same day, Sunday May 5th but the drivers are willing to make it work. Metz moved to approve the May 5th trips provided there are a minimum of five in the bus for Fox Lake and three for the fire station. Seconded by Gradt and passed with unanimous voice vote with Hain and Roth absent.

Unfinished Business:

- a. Burgett Rd zoning petition discussion was tabled to the May meeting.
- b. Budget will be presented at the May meeting.
- c. Cemetery Trustee appointment. Gradt moved to appoint Bruce Adams to the 6 year term commencing May 1. Seconded by Metz and passed by unanimous voice vote with Hain and Roth absent.

New Business:

- a. Bus lease will be discussed at the next meeting. In the meantime a second opinion on repairs is needed.
- b. Resolution 2019-2, regarding Deputy Clerk was reviewed. Metz moved to approve the resolution. Seconded by Gradt and passed with Gradt, Metz and Stermer voting yes. Hain and Roth were absent.

Public Comments: Gumm noted that the cost per ride in the transportation program is almost \$50.00. Board is still waiting for the McRide report but residents who have tried the program are not happy with the service.

Closed Session: Metz moved to go into closed session to approve and review closed minutes. Seconded by Gradt and passed with Gradt, Metz and Stermer voting yes. Hain and Roth were absent. 8:43 PM. Board came out of closed session at 8:51 PM. Gradt moved maintain confidentiality of all closed minutes. Seconded by Metz and passed with Gradt, Metz and Stermer voting yes. Hain and Roth were absent.

There was no further business. Metz moved to adjourn. Seconded by Gradt and passed by unanimous voice vote.

Kathleen Hellmann, Township Clerk

Approved: _____