

RICHMOND TOWNSHIP
REGULAR RESCHEDULED MEETING OF THE BOARD OF TRUSTEES

MARCH 25, 2020

Pursuant to Executive Order the meeting was held via electronic participation

PRESIDING: Supervisor Paul Hain
PRESENT: Trustees Connie Gradt, Adam Metz, Bob Roth
ABSENT: Trustee Marge Stermer
ALSO PRESENT: Clerk Kate Hellmann

Hain called the meeting to order at 7:03 PM

Roll Call: Hain, Gradt, Metz, and Roth. Stermer was absent.

Hain stated that this will be an abbreviated meeting, addressing only the necessary agenda items.

Treasurer's Report: Board has reviewed the bank reconciliations and balances and Metz moved to accept the reports. Seconded by Gradt and passed by unanimous voice vote.

Road District Warrant #20-2R in the audited amount of \$45,473.38 was presented. Metz moved to approve retroactive payment. Seconded by Roth and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent.

Township Warrant #20-2T in the audited amount of \$27,872.45 was presented. Gradt moved to approve retroactive payment. Seconded by Roth and passed with Hain, Gradt, Metz, and Roth voting yes. Stermer was absent.

Road District Warrant #20-3R in the audited amount of \$16,002.20 was presented. Roth moved to approve retroactive payment. Seconded by Hain and passed with Hain, Gradt, Metz and Roth voting yes. Stermer was absent.

Township Warrant #20-3T in the audited amount of \$24,870.75 was presented. Gradt moved to approve retroactive payment. Seconded by Roth and passed with Hain, Gradt, Metz and Roth voting yes, Stermer was absent.

Supervisor's Report: Hain updated the Board on the day to day changes and challenges during these times of chaos and uncertainty due to the COVID-19 pandemic. The Governor has issued an executive order asking that all non-essential business and operations cease. Hain has confirmed his authority to issue a 7 day emergency proclamation which he will be asking the Board to extend. He has canceled unnecessary transportation and if necessary, the office will be closed and a phone number posted for emergency assistance. He has been working with the food pantry to ensure food deliveries. There is no shopping bus but food and medications will be purchased and delivered to Township seniors. Gradt suggested doing this every other week and Hain agreed and will direct Diana to inform the clients. Seniors will submit shopping needs, volunteers will purchase using the Township credit card and drivers will deliver and collect payment. Emergency and General Assistance cases have been keeping the office busy but there are enough volunteers on hand. Hain stressed that the township will continue to do their best.